



G R E A T E R S A L T L A K E

Municipal Services District

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT (MSD)

Held Wednesday, February 08, 2023, at 6:00 p.m.
At 2001 South State Street
Room N2-800
Salt Lake City, UT 84190

Trustees Present:

Joe Smolka, Chair
Keith Zuspan, Vice-Chair
Kelly Bush (via Webex)
Paulina Flint (via Webex)
Dan Peay
Laurie Stringham (via Webex)

Trustee Excused:

Sean Clayton

Staff Present:

Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Stewart Okobia, Director of Finance
Tabitha Mecham, Administrative Coordinator
Trent Sorensen, Director of Planning and Development Services
Izabela Miller, Technology Manager
Mark Anderson, Legal Counsel
Mike Milne, Code Enforcement Officer
Alex Rudowski, Senior GIS Analyst and Planner
RJ Mauldin, Code Enforcement Officer

Others Present:

Steven Kuhlmeier, Salt Lake County Public Works Engineering
Abby Evans, Salt Lake County Senior Policy Advisor
Lisa Hartman, Salt Lake County Associate Deputy Mayor (via Webex)
Paul Ashton, Magna and White City Metro Townships Legal Counsel (via Webex)
Hannah Gorski, Salt Lake County Communications and Administrative Coordinator (via Webex)
Assignment Desk KSL (via Webex)
Heather Anderson, Utah Association of Special Districts
Jake Peterson, Salt Lake County Undersheriff
Brittany Karzen, Salt Lake County Sherriff's Office
Steve Calbert, Salt Lake County Justice Court
Rori Andreason, White City Metro Township Administrator

1. Call to Order

Chair Smolka called the meeting to order at 6:00 p.m.

Trustees

Joe Smolka Keith Zuspan Kelly Bush Sean Clayton Paulina Flint Dan Peay Laurie Stringham
Chair Vice Chair

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments.

4. Approve Board Meeting Minutes for December 14, 2022; January 21, 2023; January 25, 2023

Hearing no comments or objections, Chair Smolka approved the meeting minutes.¹

5. Approve a Contract Modification for Design Services with Wall Consultant Group for 2820 S Sidewalk Project in Magna Metro Township in the amount of \$63,415.17

Steven Kuhlmeier explained the necessity of modifying a contact with the Wall Consultant Group dealing with the scope of design services on a project that is part of a Federal Aid Agreement.

Trustee Peay moved to approve a Contract Modification for Design Services with Wall Consultant Group for the 2820 South Sidewalk Project in the Magna Metro Township in the amount of \$63,415.17. Trustee Flint seconded the motion. The motion carried with Trustees Bush, Flint, Peay, Smolka, Stringham and Zuspan each voting “aye”.

13. Approve Contract Modification for Right of Way Acquisition Services with Wall Consultant Group for 2820 S Sidewalk Project in Magna Metro Township in the amount of \$13,745.45 and to extend the contract date to September 30, 2024

For the convenience of the presenter, Steven Kuhlmeier, Chair Smolka declared that agenda item 13 would be considered out of order. Mr. Kuhlmeier stated that the purpose of this agenda item was for the Board to consider approving a contract modification dealing with right of way acquisition services for the 2820 South Sidewalk Project that are being provided by Wall Consultant Group. There is sufficient money in the project budget to cover the cost.

Trustee Peay moved to approve a Contract Modification for Right of Way Acquisition Services with Wall Consultant Group for the 2820 South Sidewalk Project in the Magna Metro Township in the amount of \$13,745.45. Trustee Flint seconded the motion. The motion carried with Trustees Bush, Flint, Peay, Smolka, Stringham and Zuspan each voting “aye”.

6. Presentation and approve Centricity

¹ Subject to later Board ratification.

Izabela Miller and Trent Sorensen presented information regarding Centricity computer software. Centricity has developed a public facing portal that complements Citiworks. Izabela stated that the software will cost \$13,000 per year, plus a one-time implementation fee of \$7,000. The expenditure falls under the PDS budget.

Chair Smolka moved to approve the purchase of Centricity software as presented. Trustee Flint seconded the motion. The motion carried with Trustees Bush, Flint, Peay, Smolka, Stringham and Zuspan each voting “aye”.

7. Update on the MSD Website

Maridene Alexander presented the new MSD website.

8. Review of the 2023 Goals

Marla Howard reviewed the MSD’s 2023 goals.

9. Update on IT and 2023 Goals

Izabela Miller presented the 2023 Goals for the IT Team.

10. Update on Planning and Development Goals for 2023

Trent Sorenson updated the Trustees regarding the MSD Planning and Development Department’s goals for 2023.

11. Update on Parks Maintenance

Stewart Okobia presented an update for the Salt Lake County Parks and Recreation Operations Department. The Department plans to conduct a complete inventory of each park, and welcomes feedback from each Metro Township. The Department has committed to report to the MSD Board regularly.

Mayor Flint asked for a list of contact people for simple questions, such as a broken sprinkler. Stewart suggested that all questions go directly to Garin Lamph or Patrick Leary.

12. Discussion and possible action on HB 374

Heather Anderson, representing the Utah Association of Special Districts (UASD), stated that Representative Teuscher, the Sponsor of H.B. 374, will submit a substitute Bill to repeal the portion of the Utah Code that allowed the Unified Police Department (UPD) to be created with the County Sheriff acting as the CEO, which repeal could result in the UPD being dissolved within 18 months. Laws governing the Salt Lake Valley Law Enforcement Service Area (SLVLESA) would not be altered by the Bill.

Mark Anderson stated that, if H.B. 374 becomes law as described, UPD, as it now exists, would no longer be viable. The municipalities that are part of SLVESA may have options. For example, they could create a police department (possibly like UPD) separate from the Sheriff’s office, which could pose some fiscal challenges for the municipalities that are part of

the MSD. Another option might be for the MSD municipalities to enter into a contract with the County for policing to be provided by the Sheriff's office, at least as a temporary "bridge".

Undersheriff Jake Peterson stated that the Sheriff's office has two goals. First, to do everything possible to avoid service level drops and, second, to take care of the officers who provide the service.

Several Trustees asked questions about what the outcome could be and made comments about issues that likely will arise.

Brittany Karzen stated that the Sheriff's Department has asked that there be at least a 24 to 36 month statutory delay in the deadline for the dissolution of the UPD.

Brian Hartsell read a well-reasoned letter from Trustee Sean Clayton, in opposition to H.B. 347, into the record.

14. Discussion on legislative updates

Mark Anderson updated the Trustees on the Legislative Session and Bills that will or could affect the MSD and its member entities.

15. General Manager report

Marla Howard presented her General Manager report, covering the following:

- The Grading Floodplain and Stormwater employment position has been posted.
- A review of the County process to deal with flood control will be completed in March.
- She spoke with Salt Lake County Public Works Operations and Engineering representatives about the ATC20 FEMA training for post-earthquake safety screening of buildings and their work with Building Inspectors in case of another earthquake.
- MSD succession planning will begin soon.
- There will be a County Public Works and Engineering presentation about staffing issues in March.
- NIMS Science of Disaster training will be provided to Marla Howard, Alex Rudowski, Brian Hartsell, Trent Sorensen and Kirk Boyington. They will only be available by phone from February 14 to February 16.

16. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

There was no other business to be considered by the Board.

17. Discussion of future agenda items

No future agenda items were suggested.

18. Discussion of the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

There was no need for a closed meeting discussion.

19. Discussion of pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

There was no need to go into a closed session.

20. Adjourn

Trustee Peay moved to adjourn the meeting. Trustee Zuspan seconded the motion. The motion carried with Trustees Smoka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye”.

Chair Smolka declared the meeting to be adjourned at 7:56 pm

Approved by the Board of Trustees on the 12th day of April, 2023.

Joe Smolka, Chair

ATTEST:

Stewart Okobia, Clerk