



G R E A T E R S A L T L A K E
Municipal Services
District

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT**

Held Wednesday, May 10, 2023, at 6:00 p.m.
At 2001 South State Street
Room N2-800
Salt Lake City, UT 84190

Trustees Present:

Joe Smolka, Chair
Keith Zuspan, Vice-Chair
Kelly Bush (via Webex)
Sean Clayton (via Webex)
Paulina Flint
Dan Peay
Laurie Stringham (via Webex)

Staff Present:

Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Stewart Okobia, Director of Finance
Tabitha Mecham, Administrative Coordinator
Mark Anderson, Legal Counsel

Others Present:

Shane Ellis, Salt Lake County Public Works Engineering (via Webex)
Al Peterson, Kearns Metro Township Council (via Webex)
Ralph Chamness, Chief Deputy, Civil Division, Salt Lake County District Attorney's Office
Richard Murano, Salt Lake County Indigent Legal Defense
Ogden Olsen, Resident
Jim Collinson, Resident

1. Call to Order -

Chair Smolka called the meeting to order at 6:00 pm.

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Trustees

Joe Smolka **Keith Zuspan** **Kelly Bush** **Sean Clayton** **Paulina Flint** **Dan Peay** **Laurie Stringham**
Chair **Vice Chair**

3. Public Comments

Ogden Olsen, from the Granite Community, stated that there is an Airbnb rental problem in the Little Cottonwood Creek Wasatch Resort area, including a treehouse Airbnb that doesn't have a restroom facility. Also, there are homes that are nearly always being rented out. These situations have been brought to the attention of Code Enforcement, and citations and cease and desist orders have been issued, but it has not made a difference. Mr. Olsen wanted to know what his options are to get the issue resolved. Trustee Flint explained that the issue should go through the Community Council, and stated that MSD personnel were taking note of the discussion and would investigate his concerns.

Jim Collinson asked to go on record as echoing the same concerns as were stated by Mr. Olsen.

4. Approve Board Meeting Minutes for April 26, 2023

Trustee Flint moved to approve the April 26, 2023 Board meeting minutes as presented. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting "aye".

5. Report from the Audit Committee Meeting on May 10, 2023

Trustee Sean Clayton presented a brief update on the Audit Committee meeting. He stated that some "rightsizing" is happening, but the MSD is still under budget.

6. Approve the disbursements for the first quarter of 2023 and approve the Financial Statements for the period ending March 31, 2023

Trustee Clayton stated that the Audit Committee recommended that the Board approve and ratify the MSD's disbursements for the first quarter of 2023 and approve the MSD's Financial Statements for the period ending March 31, 2023.

Trustee Flint moved to ratify and approve the disbursements for the first quarter of 2023 and approve the Financial Statements for the period ending March 31, 2023. Trustee Bush seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting "aye".

7. Approve a budget adjustment for \$5,000 for a survey of the storm drain at Apple Hollow Cove

Shane Ellis stated that water is running down Dimple Dell to a private road called Apple Hollow Cove, and requested \$5,000 for a survey of the storm drain to identify the issue.

Trustee Flint moved to approve a \$5,000 budget adjustment for a survey of the storm drain at Apple Hollow Cove. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting "aye".

8. Discuss Justice Court services and possible action.

Marla Howard reported about a discussion with Mark Anderson and Ralph Chamness, and presented an update on preliminary efforts that have been taken since the announcement that the Justice Court will be closing. Mark Anderson explained that neither the MSD nor the MSD municipalities have a direct contractual relationship with the Justice Court. That relationship is through Salt Lake County.

There are a lot of moving parts that need to be worked out. Mark Anderson and Ralph Chamness stated that legislative action will be required to close the Justice Court, which means that there will not be a change before December 31, 2024. Mr. Chamness expressed his understanding that, if there is no Justice Court, the cases would go to the Third District Court.

Trustee Stringham stated that the County Council is having an ongoing discussion to get a sense of where the unincorporated County will obtain Justice Court services.

Trustee Flint asked that everyone receive a checklist that identifies what needs to be done to individually and collectively secure Justice Court services and the anticipated costs for those services.

Trustee Clayton moved that any left over or “slush fund” money that belongs to and should be remitted back to the MSD be verified. Trustee Flint seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye”.

9. Discussion of Strengths Weaknesses Opportunities Threat (SWOT) analysis

Marla Howard presented a brief report on the strengths, weaknesses, opportunities, and threats that have been identified from the SWOT analysis that was conducted with all MSD employees. She stated that management will begin addressing the weaknesses now that they have been identified.

10. General Manager report

Marla Howard presented her bi-monthly General Manager’s report:

- Trent Sorensen talked about the job specific trainings in which employees have been participating.
- Marla Howard gave a shout out to the employees who have gone “above and beyond” in serving the MSD member communities.
- Trent Sorensen will provide a monthly report on larger projects that are underway and applications that are received in each jurisdiction.
- Maridene Alexander is creating a history of the 2023 flood.

11. Other Metro Township, Town, Unincorporated County and Greater Salt Lake Municipal Services District business

There was no additional business to be considered by the Board.

12. Discussion of future agenda items

It was suggested that a discussion regarding the steps that should be taken to make sure Justice Court issues are being addressed and that nothing comes as a surprise should be a future agenda item.

13. Discussion of the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

There was no need for this agenda item.

14. Discussion of pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

There was no need for this agenda item.

15. Adjourn

Trustee Flint moved to adjourn the Board meeting. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye”.

Chair Smolka declared the meeting to be adjourned at 7:27 pm

Approved by the Board of Trustees on the 26th day of July, 2023.

DocuSigned by:
Joe Smolka
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Joe Smolka, Chair

ATTEST:

DocuSigned by:
Stewart Okobia
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Stewart Okobia, Clerk