



G R E A T E R S A L T L A K E
Municipal Services
District

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT**

Held Wednesday, May 24, 2023, at 6:00 p.m.
At 2001 South State Street
Room N2-800
Salt Lake City, UT 84190

Trustees Present:

Joe Smolka, Chair
Keith Zuspan, Vice-Chair
Kelly Bush (via Webex)
Sean Clayton (via Webex)
Paulina Flint
Dan Peay
Laurie Stringham (via Webex)

Staff Present:

Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Stewart Okobia, Director of Finance
Tabitha Mecham, Administrative Coordinator
Trent Sorensen, Director of Planning and Development Services
Izabela Miller, Technology Manager
Mark Anderson, Legal Counsel (via Webex)
Alex Rudowski, Grading Stormwater and Floodplain Manager
Kirk Boyington, Chief Building Official
Andrew Sroczyński, Business Systems Analyst

Others Present:

Steve Kuhlmeier, Salt Lake County Public Works Engineering
Shane Ellis, Salt Lake County Public Works Engineering
Paul Ashton, Magna and White City Metro Townships Legal Counsel
David Brickey, Riverton City Manager
Rori Andreason, White City Administrator

1. Call to Order

Chair Smolka called the meeting to order at 6:00 p.m.

Trustees

Joe Smolka **Keith Zuspan** **Kelly Bush** **Sean Clayton** **Paulina Flint** **Dan Peay** **Laurie Stringham**
Chair **Vice Chair**

2. Pledge of Allegiance

The Pledge of Allegiance was recited.

3. Public Comments

There were no public comments.

4. Update on ongoing capital projects

Shane Ellis and Steven Kuhlmeier provided a brief update on all of the capital projects that are being constructed, at least in part, using Bond funds and carry-over capital projects that are in progress in each of the Metro Townships, the Town of Brighton, and unincorporated Salt Lake County.

5. Approve 4700 South Federal Aid Agreement Modification for \$5,000,000

Shane Ellis explained that West Valley City has received \$5,000,000 in federal earmarked funds for the 4700 South Project. The MSD, on behalf of the Kearns Metro Township, and West Valley City have each contributed funds, much of which is federal money, toward the Project, with the MSD acting as the lead “Local Agency” responsible for the joint Project. The latest infusion of federal money through West Valley City and the Kearns Metro Township alters the relative amounts being contributed by each party which, in turn, necessitates that the original Federal Aid Agreement be supplemented to modify the local contribution amounts and percentages. Mark Anderson stated that he has reviewed the Federal Aid Agreement Supplement for the Local Agency Project and finds it to be acceptable as to form.

Trustee Bush moved to approve the 4700 South Federal Aid Agreement Supplement as presented. Trustee Flint seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay and Zuspan each voting “aye”.

6. Introduction of Grading Floodplain and Stormwater Manager and discussion of his goals

Alex Rudowski introduced himself and presented an update on the tasks the Grading, Floodplain and Stormwater Team have been working on, and his goals for the Team.

7. Discuss Justice Court and approve possible actions.

Trustee Flint moved to move agenda item 7 to a later point in the meeting to accommodate Trustee Stringham, who had not yet arrived. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay and Zuspan each voting “aye”.

8. Review of the first quarter revenue trends

Brian Hartsell presented an update of the MSD’s revenue trends for the first quarter of the year, January through March of 2023.

9. Review of ARPA Funds

Brian Hartsell and Trustee Sean Clayton provided an update regarding the remaining ARPA (American Rescue Plan Act) funds available to each Metro Township and the Town of Brighton, and the projects for which some of the funds are earmarked as requested by each Mayor. Brian stated that the funds must be obligated by December 31, 2024.

10. Discussion of budgeting process for 2024

Marla Howard stated that it is time to begin working on the MSD's 2024 budgeting process. Stewart Okobia stated that he will work closely with each jurisdiction on their individual budgets.

11. General Manager report

Marla Howard presented her General Manager's Report:

- Marla Howard gave "kudos" to Izabela Miller for the leadership training that recently wrapped up.
- The vacation calendar for June has been sent out. Management has made sure that there is adequate coverage.
- Marie Schleicher has been hired as a GIS Analyst, replacing James Burton.
- Trent Sorensen stated that three positions are open in Planning and Development: a Code Enforcement Officer, a Building Inspector, and a Business License Technician.
- Brian Hartsell will present an update on the Emergency Response Plan in July.
- Flooding is being monitored closely, and Salt Lake County Flood Control is working closely with Public Works Operations.

12. Other Metro Township, Town, Unincorporated County, and Greater Salt Lake Municipal Services District business

Trustee Flint stated that Southeast Township days will be held on Saturday, August 26th. Paul Ashton provided an update regarding the invitation that went out for a meeting with County Mayor Jenny Wilson dealing with the Salt Lake Valley Law Enforcement Service Area (SLVLESA). Mr. Ashton has forwarded the meeting invitation to the respective attorneys.

7. Discuss Justice Court and Appropriate Possible Actions

Chair Smolka returned to Agenda item 7.

Trustee Stringham stated that there is unanimous support on the County Council to close the Justice Court. She explained that the County Council is prepared to wait until every jurisdiction that uses the Justice Court has somewhere else to go for justice court services, noting that there will be a transition period for each jurisdiction. Trustee Stringham said that it may be preferable for each jurisdiction to go to the justice court that is closest to that specific jurisdiction, rather than for all of the MSD member entities (five Metro Townships, the Town of Brighton, and Salt Lake County unincorporated areas) trying to go to the same provider.

Trustee Stringham noted that the MSD should request that the funds accumulated in a Justice Court fund balance be returned by the Justice Court, possibly via a letter from the MSD's attorney.

13. Discussion of future agenda items

No future agenda items were suggested.

14. Discussion of the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

There was no need for this agenda item.

15. Discussion of pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

There was no need for this agenda item.

16. Adjourn

Trustee Flint moved to adjourn the Board meeting. Trustee Stringham seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting "aye".

Chair Smolka declared the meeting to be adjourned at 7:19 pm

Approved by the Board of Trustees on the 26th day of July 2023.

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Joe Smolka
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Joe Smolka, Chair

ATTEST:

DocuSigned by:
Stewart Okobia
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Stewart Okobia, Clerk