



G R E A T E R S A L T L A K E
Municipal Services
District

**MINUTES OF THE MEETING OF THE
BOARD OF TRUSTEES
GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT**

Held Wednesday, July 12, 2023, at 6:00 p.m.
At 2001 South State Street
Room N2-800
Salt Lake City, UT 84190

Trustees Present:

Joe Smolka, Chair
Keith Zuspan, Vice-Chair (via Webex)
Kelly Bush (via Webex)
Sean Clayton (via Webex)
Paulina Flint (via Webex)
Dan Peay
Laurie Stringham (via Webex)

Staff Present:

Marla Howard, General Manager
Brian Hartsell, Associate General Manager
Stewart Okobia, Director of Finance
Tabitha Mecham, Executive Assistant
Trent Sorensen, Director of Planning and Development Services
Izabela Miller, Director of Information Technology (via webex)
Mark Anderson, Legal Counsel
Kayla Mauldin, Senior Long-Range Planner
Brian Tucker, Planning Manager

Others Present:

Steve Kuhlmeier, Salt Lake County Public Works Engineering
Shane Ellis, Salt Lake County Public Works Engineering (via Webex)
Paul Ashton, Magna and White City Metro Townships Legal Counsel
Rori Andreason, White City Metro Township Administrator
Hannah Gorski, Salt Lake County Communications and Administrative Coordinator
Gary Bowen, Emigration Township
Dina Blasé, Salt Lake County Director of Regional Development
David Brickey, Magna City Administrator
James Woodward, Salt Lake County Emergency Management Municipal Planner

1. Call to Order

Chair Smolka called the meeting to order at 6:00 p.m.

Trustees

Joe Smolka **Keith Zuspan** **Kelly Bush** **Sean Clayton** **Paulina Flint** **Dan Peay** **Laurie Stringham**
Chair **Vice Chair**

2. Pledge of Allegiance

The pledge of allegiance was recited.

3. Public Comments

There were no public comments.

4. Ratify Cooperative Agreement with the Utah Department of Transportation to perform an Environmental Assessment for the realignment of 2700 South at 8000 West and curb, gutter, and sidewalk construction along 2700 South between 8000 West and 8400 West

Steve Kuhlmeier recommended that the Cooperative Agreement that was approved during the last Board meeting be ratified to clarify and correct potential wording inconsistencies between the Agreement and the agenda item description.

Trustee Peay moved to ratify the Cooperative Agreement with the Utah Department of Transportation to perform an environmental assessment for the realignment of 2700 South at 8000 West, and curb, gutter, and sidewalk construction along 2700 South between 8000 West and 8400 West. Trustee Bush seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Peay, and Zuspan each voting “aye”.

5. Ratify Federal Aid Agreement with the Utah Department of Transportation to provide financing for the 2810 South at 8000 West Realignment – Magna Project from federal-aid highway funds

Steve Kuhlmeier stated that this agenda item was requested to ratify the Federal Aid Agreement that was approved during the last Board meeting, to clarify and correct any potential wording inconsistencies between the Agreement and the agenda item description.

Trustee Peay moved to ratify the Federal Aid Agreement with the Utah Department of Transportation to provide financing for the 2810 South at 8000 West Realignment - Magna Project - from federal-aid highway funds. Trustee Bush seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Peay, and Zuspan each voting “aye”.

6. Approve a Contract between the Greater Salt Lake Municipal Services District and Kimley-Horn & Associates for Preconstruction Engineering Services for the Railroad Segment of the 4700 S Project in Kearns

Shane Ellis stated that the contract for preconstruction engineering services on the 4700 South Project in Kearns originally was awarded to Lockner but, Lockner being unable to make changes that are required by the Utah Department Of Transportation (UDOT), it became necessary to award the work to a new supplier. Mr. Ellis noted that Mark Anderson had reviewed the Contract and approved it as to form. Kimley-Horn will use Lochner’s work and finish the designs.

Trustees Flint and Stringham joined the meeting during this discussion.

Trustee Bush moved to approve a contract between the Greater Salt Lake Municipal Services District and Kimley-Horn & Associates for preconstruction engineering services for the railroad segment of the 4700 South Project in Kearns. Trustee Peay seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Peay, Flint, Stringham and Zuspan each voting “aye”.

7. Approve Resolution 2023-07-01 Approving and adopting an Interlocal Agreement between Salt Lake County and the Greater Salt Lake Municipal Services District for the corridor preservation funds for Right-Of-Way on 4700 S in the amount of \$56,471

Shane Ellis explained that, by adopting Resolution 2023-07-01, the Board would approve an Interlocal Agreement between Salt Lake County and the MSD pursuant to which the County will pay \$56,471 to the MSD from the County Corridor Preservation Fund for the 4700 South right-of-way in Kearns.

Trustee Bush moved to adopt Resolution 2023-07-01, thereby approving and adopting an Interlocal Agreement between Salt Lake County and the Greater Salt Lake Municipal Services District for corridor preservation funds for the right-of-way on 4700 South in the amount of \$56,471. Trustee Stringham seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Peay, Flint, Stringham and Zuspan each voting “aye”.

8. Approve a Federal Aid Agreement with Utah Department of Transportation for 4700 South in Kearns for approximately \$2 million

Shane Ellis stated that the Federal Aid Agreement was for the railroad portion of the 4700 South Project in Kearns, and noted that Mark Anderson had approved the Agreement as to form.

Trustee Bush moved to approve the Federal Aid Agreement as presented. Trustee Clayton seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye”.

9. Update on Bond Projects

Brian Hartsell, Shane Ellis, and Steven Kuhlmeier presented an update on the capital projects that are being funded, at least in part, by bond funds, including budget information regarding the projects. The presentation included an annual progress report as required by the bond Interlocal Cooperation Agreement.

10. Update on Emergency Response Plan

Trent Sorenson and Brian Hartsell provided an Emergency Response Plan update.

11. Communications Update

Maridene Alexander used a PowerPoint presentation to provide an update regarding matters she has been working on in the Communications Department over the past several months.

12. Discuss and potentially approve action regarding community Business Development

Kayla Mauldin, Brian Tucker, and Trent Sorensen presented an update on business development activities. They recommended that a full-time Economic Development Specialist be hired by the MSD.

Trustee Bush moved that the MSD move forward with preliminary actions to hire someone for community business development. Trustee Flint seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye”.

13. Discuss and potentially approve internal training program

Trent Sorensen asked Kirk Boyington updated the Trustees on issues the MSD staff members have been dealing with during the Building Inspectors and Plans Examiners hiring process. Staff has been developing a plan for the training of internal candidates, but would like to finalize a few more details before presenting a training program to the Board.

14. General Manager report

Marla Howard presented her General Manager’s report as follows:

- She would like the Board, and the jurisdictions served by the MSD, to consider imposing stormwater fees. This issue may be on the next Board meeting agenda.
- She asked each jurisdiction to let Salt Lake County Flood Control know if there are additional sandbags that should be picked up.
- The MSD is having difficulty filling open employment positions.
- During the July 28th Budget meeting of the MSD Board, Crystal Hubbert will present an update on Public Works Operations (PW Ops) pay increase implementation, which will increase costs in 2023, but the full cost increase will not be seen until 2024.

15. Other Metro Township, Town, Unincorporated County and Greater Salt Lake Municipal Services District business

There was no other business to be considered.

16. Discussion of future agenda items

No future agenda items were suggested.

17. Discussion of the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))

Trustee Peay moved go into closed session to discuss the character, professional competence, or physical or mental health of an individual. Trustee Clayton seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye”.

The meeting went into closed session at 7:45 p.m. with all of the members of the Board of Trustees present, along with Marla Howard, Brian Hartsell, Stewart Okobia, Tabitha Mecham, Mark Anderson, and Trent Sorensen.

The Board returned to open session at 8:10 p.m. No action was taken during the closed portion of the meeting other than the approval of a motion to close the closed meeting and return to open session.

18. Discuss and potentially approve job classification changes compliant with FSLA rules

This agenda item was not discussed.

19. Discussion of pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))

20. Adjourn

Trustee Peay moved to adjourn the Board meeting. Trustee Clayton seconded the motion. The motion carried with Trustees Smolka, Bush, Clayton, Flint, Peay, Stringham and Zuspan each voting “aye”.

Chair Smolka declared the meeting to be adjourned at 8:10 p.m.

Approved by the Board of Trustees on the 9th day of August, 2023.

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Joe Smolka
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Joe Smolka, Chair

ATTEST:

DocuSigned by:
Stewart Okobia
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Stewart Okobia, Clerk